

Moravia Central School District

Budget Development Calendar for the 2025-26 General Fund Budget (Subject to change as information from State is received)

Wednesday, November 13, 2024*	Board of Education reviews and adopts 2025-26 Budget Calendar
End of Nov. – Beg of Dec.	Preliminary BOCES Service Request due back to BOCES (Superintendent and Business Administrator)
Thursday, January 2, 2025	Budget proposal reviews of <u>Special Education</u> , <u>Technology</u> , and <u>Interscholastic Sports</u> . (Superintendent and Business Administrator)
Thursday, January 2, 2025	Budget proposal reviews of <u>ES/MS/HS, School Principal's</u> (Superintendent and Business Administrator)
Friday, January 3, 2025	Budget proposal reviews of <u>Buildings and Grounds</u> , <u>Food Service</u> , and <u>Transportation</u> . (Superintendent and Business Administrator)
Wednesday, January 22, 2025*	Preliminary Budget Forecast and Budget Assumptions presented to the Board of Education (Superintendent and Business Administrator) <ul style="list-style-type: none">• Review of Reserves• Review of Debt Service Payments• ERS/TRS Rates• Health Insurance Rate projections• Proposed Aid from Governor• Rollover Budget• Projected Revenues• Projected Expenditures• Proposed Capital Outlay Project• Projected Gap Presented• Initial Property Levy Tax Cap Calculation
Wednesday, February 12, 2025*	Continuation of Budget Assumptions presented to the Board of Education (Superintendent and Business Administrator) <ul style="list-style-type: none">• Discuss major changes since last meeting• Review and Discuss Gap Closing Scenarios• Tax Cap/Levy Discussion (Submission Due March 1, 2024)

Wednesday, March 12, 2025*	Updated Budget Assumptions and Gap Closing Scenarios presented to the Board of Education / if necessary (Superintendent and Business Administrator)
Wednesday, March 26, 2025*	Presentation of BOCES Administrative Budget and Cost Ideology (BOCES Superintendent and Asst. Superintendent) Board of Education to Finalize Direction of Budget and Set Spending Plan with Levy to Present to Voters (Superintendent and Business Administrator)
Thursday, April 3, 2025	Board of Education attend BOCES annual meeting (BOCES Budget explanation) Legal Notice of school budget hearing and budget vote. (First Publication) . Must advertise four times within seven weeks of the vote with first publication 45 days before date of budget vote. (District Clerk)
Wednesday, April 9, 2025*	Presentation of 3 Part Budget (Program, Administrative, Capital) Final Presentation of Proposed Budget (Superintendent and Business Administrator)
Thursday, April 17, 2025	Legal Notice of School Budget Vote. (Second Publication) (District Clerk)
Friday, April 21, 2025	Deadline for Board adoption of proposed 2025-2026 Budget Last day to file petitions to get a proposition on the ballot. (Section 2035 of Education Law requires petitions be filed at least 30 days prior to meeting.) Last day to submit petitions to run for School Board position. Petitions must have 25 signatures (BOE Policy #1260.)
Wednesday, April 23, 2025*	Board of Education vote on BOCES Administrative Budget and election of BOCES Board members Board of Education adopts Proposed 2025-2026 Budget
Thursday, April 24, 2025	Property tax report card must be submitted to SED within 24 hours of budget adoption, but no later than 24 hours after BOE approves the Proposed Budget Property Tax Report Card must be transmitted to local newspapers of general circulation Budget Newsletter to Printer <i>if budget is adopted April 23, 2025</i>

	Notify BOCES of election and Administrative Budget vote (District Clerk)
Thursday, April 24, 2025	Legal Notice of School Budget Vote. (Third Publication) (District Clerk)
Friday, April 25, 2025	Official deadline for completed 2025-26 BOCES Final Services Request Forms (Superintendent)
Monday, April 28, 2025	Hand deliver budget newsletters to post offices
Tuesday, April 29, 2025	Official Deadline – Budget Statements and required attachments to each building (Business Administrator) Ensure Budget Mailer has been delivered to post offices (Business Administrator)
Thursday, May 1, 2025	Legal Notice of School Budget Vote. (Fourth Publication) (District Clerk)
Wednesday, May 7, 2025*	Annual Budget Hearing on <u>Proposed Budget</u>
Thursday, May 8, 2025	Budget Notice must be mailed to eligible voters after the budget hearing and at least six days prior to vote
Tuesday, May 20, 2025*	Annual Meeting - Voting on Budget and Board of Education Candidates
Monday, July 2, 2025	Implement 2025-2026 Budget
Friday, July 11, 2025	Signed 2025-2026 AS-7 contract returned to BOCES Business Manager (Superintendent)

***BOE Meetings**